Associate Member Appointment Application Form

SPPH Associate Membership may be granted to a UBC-Vancouver full-time faculty member at the Assistant Professor, Associate Professor or Professor ranks, tenured or tenure-track. Associate Membership honours *substantive ongoing contributions* *to teaching, service, and/or research* in the School of Population and Public Health.

All matters relating to promotion, tenure, and salary remain the responsibility of the UBC department/school in which the faculty member holds her/his primary appointment.

Prior to completing this form, please read the **Associate Member Appointment Policy and Procedures** for guidance.

 **Applicant Information**

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| **Applicant Name:** | **Date:** |
| **UBC Rank:**[ ] Professor[ ] Associate Professor[ ] Assistant Professor | **CAMPUS Address:****Email:****Phone:** |
| **UBC Home Department / School:** | **UBC Home Department Head / Director:** |
| **Does your home department offer a graduate degree program?**[ ] Yes[ ] No**Are you a faculty member in any other graduate degree program** (outside your home department)**?** [ ] Yes If yes, name of program:[ ] No |
| **Check documents attached with this application** **form** (all required)**:**[ ] Your UBC Curriculum Vitae[ ] Letter of nomination from full-time SPPH faculty member sponsor[ ] Joint letter from SPPH Division Head & Associate Committee Member confirming meeting to discuss your role and the results of that meeting |

**SPPH Division & Sponsor Information**

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| **SPPH Faculty Sponsor Name:** | **SPPH Division:** |

 **Applicant’s Proposed Role in SPPH**

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| **Your proposed role in Division and SPPH as discussed in meeting between** you and the SPPH Division Head:[ ] Teaching or co-teaching one or more courses in the SPPH curriculum. If yes, please provide SPPH course name(s) and number(s), and describe your role:[ ] Serving as a member of one or more SPPH standing committees. If yes, please provide SPPH committee name(s) and describe your role:[ ] Leading or co-leading a program of research affiliated with SPPH and involving SPPH faculty. If yes, please provide research program name(s) and name SPPH faculty involved:[ ] Serving on thesis committees of SPPH MSc and/or PhD students. If yes, please provide name(s) of student(s):[ ] Providing a formal on-going advisory role to SPPH graduate students. If yes, please provide details of this role:[ ] Other roles. Please provide details: |

 **This page is for administrative use:**

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| **Membership recommended by Associate Member Committee:**[ ] Yes[ ] No | **If yes,** **Date of approval by SPPH Director:****Date of approval by Head of applicant’s home department:****Date of approval by SPPH full faculty meeting:****Term start date:****Term end date:** (4-year SPPH Activity Report due) |

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| **Reappointment recommended by Associate Member Committee:**[ ] Yes[ ] No | **If yes, term start date:****Term end date:** (4-year SPPH Activity Report due) |
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