

***Adjunct Professor Appointment Application***

Adjunct appointments are granted to individuals with special professional skills or learning of value to UBC, but whose primary focus is practicing their professions in their communities. Please see SPPH's Adjunct Faculty Appointment Guideline on our [website](#) for more information.

**Applicant's Information:**

<b>LAST NAME:</b>	<b>OFFICE ADDRESS:</b>
<b>GIVEN NAME:</b>	
<b>*CURRENT POSITION:</b>	
<b>EMAIL ADDRESS:</b>	<b>OFFICE PHONE:</b>

*\*Confirm that applicant does not currently hold an academic rank at UBC or another institution.*

☐ Yes ☐ No

**Membership Information:**

<b>SPPH FACULTY SPONSOR:</b> Written recommendation submitted: <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>DIVISION AFFILIATION(s):</b> <input type="checkbox"/> Epidemiology, Biostatistics and Public Health Practice <input type="checkbox"/> Health in Populations <input type="checkbox"/> Health Services and Policy <input type="checkbox"/> Occupational and Environmental Health
<b>CV submitted (required):</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Term Start:</b> <b>Term End:</b> <i>(to be completed by SPPH)</i>

<p><b>TEACHING (Courses, student supervision)</b> Areas of special interest and accomplishments:</p>	<p><b>RESEARCH</b> Areas of special interest and accomplishments:</p> <p>Please indicate if you wish to hold research funding as a PI at UBC via SPPH infrastructure and oversight.  <input type="checkbox"/> Yes    <input type="checkbox"/> No</p>
--	--

**Teaching/Research Interest with SPPH:**  
Adjunct faculty is expected to participate in teaching, e.g. guest lecturer, research and service to the School without remuneration.

☐ **Yes I am willing to participate in the teaching programs\* of the School.**  
Please indicate in which capacity.

\*Teach – please see course listings are available on [www.spph.ubc.ca](http://www.spph.ubc.ca)

- Guest lecture
- Teach or co-teach a full course – note that this will facilitate a second offer letter for remuneration
- Serve on a thesis committee (on a case-by-case basis upon the agreement of the Program/School Director, Faculty of Medicine and with approval by the Dean of Faculty of Graduate and Postdoctoral Studies (G+PS))

☐ **Yes I am willing to participate in the research programs of the School.**  
Please indicate in which capacity.

☐ **Yes I am willing to participate in service to the School.**  
Please indicate in which capacity.

### Responsibilities and Privileges

Adjunct Faculty in SPPH has the following as responsibilities and privileges:

- \* Access to School research facilities
- \* Research collaboration

- \* Participate in the School's teaching programs
- \* Supervise MPH practica on site
- \* Serve on SPPH standing committees.

### **UBC Policies and Procedures**

All Adjunct Professors are bound by UBC policies<sup>1</sup>, noting in particular Policy AP4 on Faculty Term Appointments Without Review, Policy SC6 on Scholarly Integrity, Policy LR2 on Research, and Policy SC3 on Conflict of Interest and Conflict of Commitment. Please also become familiar with the UBC Respectful Environment Statement for Students, Faculty and Staff.<sup>2</sup> The statement reflects our core values of mutual respect and equity, and promotes a safe, caring, and respectful campus community. UBC holds all staff, faculty and students accountable for carrying out their duties and responsibilities in accordance with this Statement. The procedures and policies may be amended from time to time and such amendments are binding upon you.

---

<sup>1</sup> [universitycounsel.ubc.ca/board-of-governors-policies-procedures-rules-and-guidelines/policies/](http://universitycounsel.ubc.ca/board-of-governors-policies-procedures-rules-and-guidelines/policies/)

<sup>2</sup> <http://www.hr.ubc.ca/respectful-environment/>