

**Minutes of Faculty Meeting held on Friday, September 29, 2023
at 10:30 a.m. to 12 noon in B104/Zoom**

Present: Please see the attached attendance list of those who attended the meeting in person and signed/checked out their names.

Welcome and Land Acknowledgement was given by Aslam.

1. Director's Report (Aslam Anis)

a) National Day of Remembrance

The Truth and Reconciliation on Saturday, September 30th was remembered as a day to honour the children who never returned home and Survivors of residential schools as well as their families and communities.

b) Faculty Recruitment

The School is recruiting nine faculty positions this year. Everyone was encouraged to notify those who were interested in applying for the positions.

c) Cybersecurity compliance

The Dean circulated a memo recently, highlighting the importance of following IT protocols when using UBC computers. There was a serious breach in one of the SPPH units and other attempts were made to access UBC in general. SPPH IT is on a security compliance program.

d) Environmental Scan:

A presentation was made to all SPPH faculty, students and staff by the FoM REDI Office. The result has been posted on the Canvas site.

2. Associate Director Report

a) Research – Rachel Murphy

The Awards Committee needs one more member to complete its membership. This committee serves both faculty and staff awards. The faculty was encouraged to nominate deserving individuals for awards.

b) Education – Trevor Dummer

The report was attached.

c) Faculty Affairs and Partnerships– Louise Masse

The report was attached.

d) Clinical Faculty Affairs – Trevor Corneil

The transition to a biannual promotion process was announced. Templates for reports and CVs were updated to include documentation on racism and deprivation training.

3. Advisor to the Director on Community Engagement

a) Indigenous engagement; Alumni and student engagement activities; Directions for SPPH EDI Lead– Craig Mitton

Five new members will be recruited for the REDI Committee by the end of October.

4. Student Representatives – Matters Arising – Isha Gill

Positive feedback from the coffee chat with students and faculty was noted.

5. Program Director Updates

a) MGH – Daniel Steel

Daniel reported that the new MGH program had passed the initial stages. It will be presented at the upcoming department heads and school directors meeting. The next step is the preparation for potential approval in 2025 and planning for future students.

b) MSc/PhD – Susan Cox

The report was attached.

c) MPH – Paul Kershaw

The report was attached.

d) MHA – Nick Bansback

The program needs an instructor with legal expertise to teach students about healthcare law. Nick will follow up with interested candidates.

e) MSc OEH – Chris McLeod

Cascadia Conference, which is the joint occupational, environmental and population conference between SFY, the University of Washington, and a number of other American Universities will be held on January 11th and 12th. Registration will open in mid-October.

OEH Lab Grand Opening: The lab is now fully functional and operational for teaching and research. A grand opening event is planned for November 16th at 4:00 PM, with invitations to be sent to various stakeholders.

f) MHSc – Jason Sutherland

Translational Medicine Position, which is a full professorial tenure position. The application deadline was at the end of September.

g) PHPM – Trevor Corneil

The Family Medicine Integrated program under the Public Health program is tentatively approved.

h) Accreditation & Quality Improvement – Patty Janssen

Patty introduced her new role, emphasizing the value of implementation for learning and improvement, not just compliance. She discussed her communication with Craig regarding the REDI process and plans for community engagement. Patty mentioned support from CTLT for Continuous Quality Improvement (CQI) in education, focusing on the entire student journey, from admissions to graduation.

She expressed gratitude and outlined her plans to collaborate on a comprehensive plan for cultural change and sustainability. Action items include reaching out to team members for support and component integration.

i) Undergraduate – Vacant

6. Centre Directors Updates

a) HELP – Mariana Brussoni

HELP is celebrating the 25th anniversary of the Aboriginal Advisory Committee.

b) CHSPR – Jason Sutherland (no report)

c) Applied Ethics – David Silver (no report)

d) CEIH – Nadine Caron (no report)

e) Affiliated Centres – C2E2, BCCDC, CHEOS (no report)

7. Division Heads Updates

a) OEH – Chris McLeod (no report)

b) EBPHP – Ameer Manges (no report)

c) HSP – TBC

d) HIP – Martin Guhn (no report)

8. Administration (Operations, HR & Finance) Updates, Shermila Salgadoe

Shermila indicated that minutes of meetings will be recorded and will be distributed. The minutes will have to be approved along with the agenda effective October meeting. It is not easy to list everyone who attended because of the number of people attending via Zoom and in person; the staff will do their best to record names of attendees.

Luke Friesen, a WorkLearn student has joined SPPH to work on records management. Luke will be working with Barbara Towell, e-Records Manager in the Library Archives. This project is in conjunction with accreditation that Patti Janssen is working on.

Shermila reported that SPPH IT has been under a Security Compliance Program by FoM IT. Stefan indicated that FoM IT was checking to ensure that all units follow UBC IT protocols to safeguard against any breaches in the foreseeable future. Those units that are currently not under UBC IT will have to report to UBC IT to maintain good standing with UBC.

9. Communications, Gabrielle Price

Gabrielle Price reported on various communication initiatives, including the progress on a dedicated landing page for REDI and plans to include a REDI section in newsletters to enhance awareness. Attendees were invited to provide input and ideas to improve the REDI page.

10. REDI Lead, Sue Mills

Sue mentioned the potential of the REDI Environmental Scan to serve as a grounding anchor for future dialogues. The idea was to break down themes from the scan for future conversations involving faculty, staff, and students. It was noted that there is overlap between themes from the scan and a dialogue session chart, emphasizing the need to explore these connections. Plans were made to explore these themes in more depth during the Fall term, with the goal of allowing more time for meaningful dialogue.

11. Other Business Arising

Undergraduate Program Expansion: There was mention of potential collaboration with the Faculty of Science to expand undergraduate programs in environmental health. The proposal included streams related to climate science, data science, and population health.

12. Announcements/Celebrations

- Wanting Yang, the new Executive Assistant at SPPH was introduced.
- Mike Brauer- Canadian Academy of Health Sciences Award
- Devon Grayson- Michael Smith Scholar Award

There being no further business the meeting was adjourned at 12 noon.

The next Faculty Meeting: October 27, 2023.