

The University of British Columbia
School of Population and Public Health

Minutes of Faculty Meeting held on Friday, May 31, 2024
at 10:15 am to 11:45 am in Room B104/Zoom

Present: Please see the attached attendance list of those who attended the meeting in person or via Zoom and signed/checked out their names.

1. Welcome and Land Acknowledgement - Aslam Anis

Aslam commenced the meeting by acknowledging the ancestral territory.

2. Approval of Agenda– approved.

3. Approval of Minutes of April – approved.

4. SPPH / DCIO-M Touchpoint - End User Security Awareness & PRISM– Waii Chow, Mawuena Glymin, Nanaa Larbi

Key points discussed included:

- Overview of current security threats and vulnerabilities.
- Strategies to enhance security awareness among end-users.
- Introduction of PRISM and its impact on security protocols.
- Plans for upcoming security training sessions and resources available for staff.

5. Director's Report- Aslam Anis

The Director provided updates on recent events and ongoing activities:

Graduation Week: Held at the Chan Centre with 48 graduates, including many PhD students. A high attendance at the graduation ceremony and a successful reception at the Peter Wall Centre were noted.

Health Officers Council Meeting: Held in Victoria with clinical faculty. Emphasized the importance of building relationships with clinical faculty across the province.

Recruitment Updates:

- a) Indigenous Data Sovereignty Position: Ongoing, led by Craig Mitton. The sad announcement of the passing of committee member Elder Doris Fox.
- b) Indigenous Health Services Research Recruitment: In procedural stages, led by Boris Sobolev.
- c) Translational Medicine Recruitment: Advanced stage, led by Jason. Two strong candidates had their presentations. The committee to meet next week.
- d) Global Health and Ethics Position: Successfully recruited Dr. Michelle Amri, starting July 1, 2024.
- e) Public Health Ethics Position: Recruited Dr. Ana Komparic, starting January 1, 2025.
- f) Anti-Racism Position: Advanced stage with an offer extended.
- g) Global Environmental Ethics recruitment position will be reposted.
- h) Director's Position: No update on recruitment for the Director's position.

6. Associate Directors Updates – report attached

- **Faculty Affairs and Partnerships– Louise Masse**

Initiated discussions in the Division Head Meeting about the terms of reference for clinical faculty engagement. Aimed to move forward with rethinking clinical faculty engagements and their links to the divisions.

- **Education** – Trevor Dummer

Announced two upcoming faculty forums in June:

- a) June 18th Event: Focused on preparing for teaching in 2024, followed by an appreciation barbecue. Attendees were encouraged to RSVP for the barbecue for food planning purposes.
- b) June 25th Event: Led by the PhD program team and admissions team to discuss the admissions process and the lack of a minimum funding guarantee for MSc PhD students.

Faculty members were encouraged to participate in both forums to engage in important discussions.

7. Advisor to the School Director & REDI Lead– report attached

8. Program Directors, Centre Directors, and Division Heads – report attached

- Daniel Steel: MGH program - Final stages of preparing a proposal for submission.
- Chris McLeod: Shared highlights from the recent graduation ceremony, which had excellent attendance from students and their families. Reported the successful orientation session for the incoming cohort, anticipating 16 new students, which would be the largest cohort in the program's history.
- Paul Kershaw: The next MPH forum is scheduled on Monday, June 3, at 10 am via Zoom.
- Mariana Brussoni: Highlighted the relaunch of the Sunny Hill leadership care and child development search. Applications are being reviewed, and more candidates are encouraged to apply. The link can be found [here](#).
- Ameer Manges: Questions were raised about integrating current students into the new concentration programs. It was clarified that existing students can migrate into the new programs, and efforts will be made to provide some form of certification.

10. Administration (Operations, HR & Finance) – Shermila

- It was noted that this is a restricted audience faculty meeting with only faculty and key members of the administration team present including Executive Assistant and IT.
- Space Utilization:
 - a) FoM office space policy: Faculty not on campus 70% of the time are expected to share their offices.
 - b) New recruits and instructors require space; therefore, unused offices will be repurposed.
 - c) Faculty members are encouraged to proactively inform the administration about their office usage to avoid the need for policing this policy.
 - d) Clean-up of offices: Faculty members not using their offices should clean up to facilitate shared usage.

11. Communications – Gabrielle Price

Gabrielle provided an update on the communications strategy, including:

- Upcoming student REDI workshops scheduled for September and October.

- Increased content on the website and social media, particularly Instagram, leading to high engagement rates.
- Presentation to the Faculty of Medicine’s communicators network about their social strategy.
- Continuous updates to the REDI landing page on the website.

12. Education – Lisa McCune

Graduate student registration begins on June 4th in Workday, replacing the Student Service Center. Students are experiencing anxiety due to the new system, and faculty are encouraged to reassure them. Information on visiting student registration and priority for SPPH graduate students was provided. Workday has a limit on the number of courses a student can register for simultaneously to prevent over-registration.

13. Announcements/Celebrations

Faculty members who have completed 20, 25, 30, 35, and 40 years of service at UBC will receive letters and plaques. The names of these individuals will be included in the newsletter.

- Long Service Recognition from 2020

Last Name	First Name	Business/Classification Title	Milestone
Anis	Dr. Aslam H	Director <i>pro tem</i>	25
Best	Dr. J Allan	Clinical Professor	30
Buxton	Dr. Jane	Professor (grant tenure)	20
Greaves	Dr. Lorraine	Clinical Professor	20
Hislop	Dr. Thomas Gregory	Clinical Professor	40
Kopec	Dr. Jacek Andrzej	Professor (tenure)	20
Morgan	Dr. Steven George	Professor (tenure)	20
Singer	Dr. Joel	Professor (tenure)	30
Spinelli	Dr. John J	Professor (grant tenure)	25
Spittal	Dr. Patricia	Professor (tenure)	20

Yassi	Dr. Annalee	Professor (tenure)	20
Barer	Dr. Morris L.	Professor (tenure)	35
Copes	Dr. Raymond Aldel	Clinical Professor	25
Guasparini	Dr. Roland	Clinical Professor Emeritus	25
Hazlewood	Mr. Andrew Grainger	Adjunct Professor	25
Yip	Mr. Harold	Senior Programmer Analyst	25
Yip	Harold	Senior Programmer Analyst	30

- Long Service Recognition from 2021

Last Name	First Name	Business/Classification Title	Milestone
Bartlett	Dr. Karen Hastings	Professor (tenure)	20
Burgess	Dr. Michael	Professor (tenure)	25
Davies	Dr. Hugh William	Assoc Professor (tenure)	25
Koehoorn	Dr. Mieke W	Professor (tenure)	20
Naus	Dr. Monika	Professor (grant tenure)	20
Rekart	Dr. Michael	Clinical Professor	35
Spiegel	Dr. Jerry	Professor (tenure)	20
Wong	Dr. Hubert	Assoc Professor (grant tenure)	20
Anis	Dr. Aslam H.	Professor (tenure)	30
Brands	Dr. Ralph	Clinical Professor	30

Morgan	Dr. Steven George	Professor (tenure)	25
Poole	Dr. Gary	Professor Emeritus	25
Stern	Ms. Rita	Clinical Professor	25
Yan	Lixiang	Programmer/Analyst	20

14. Other Business Arising

Low faculty attendance at recent monthly research presentations was noted. Faculty were encouraged to attend these sessions. A suggestion was made to send an Outlook calendar invite to block time for future presentations.

There being no other business the meeting was adjourned at 11:45 a.m.

Next SPPH Faculty Meeting: Friday, June 21, 2024